

AR-D-1748a

17 July 1952

MEMORANDUM FOR: Colonel L. K. White

1. Attached is a memorandum from the Comptroller carrying his comments on the revision of the T/O of [REDACTED] staff. This revision is in effect the first real formalization of the T/O, in that it was originally approved subject to Classification review. Unfortunately, Mr. Saunders did not include with his memorandum the T/O request to which he was addressing himself. However, it is fairly apparent from his comments what it is that disturbs him. He has recommended that the T/O request be deferred until the plan of reorganization is approved. I do not believe that the essential form of our support of operations will be changed to any great extent, and, if anything, the various administrative offices will need larger rather than smaller staffs, although not on a one-to-one basis, when they take over many of those functions now being performed by the various staffs in the Deputy Director (Plans) area.

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2. The Comptroller also recommends that the request for the revision be referred to [REDACTED]. Although I am sure [REDACTED] comments on any administrative problem would be cogent and certainly worthy of note, I doubt that this is something we should burden him with for, if you will, unofficial comment. In the second paragraph Mr. Saunders' comments on the fact that most of the revisions are in terms of raising grades from GS-11 to GS-14. He speaks of, "... our knowledge and close association with the work of the Secretariat Unit ...". I doubt very much that the Comptroller is fully knowledgeable of the work of the Secretariat Unit, in that there has not been close association with its work. His further remark that this is a case of "all Chiefs - - - no Indians," could as rightfully be addressed to the General Counsel's staff, where such a concept has been adopted as being appropriate to the job to be performed. The further comments in paragraph 2 that a cursory review of the position descriptions (I did not know these were Comptroller documents) reveals that there may be some overlapping and duplication of duties and responsibilities between the Administrative Staff (Special), CM Division, and the Comptroller's Office. This, it seems to me, is a question for Organization and Methods Service and for Classification. I might also observe that these questions were thoroughly discussed and explored at the time the Staff was originally set up. The position descriptions are but detailed extensions of the basic functional statement originally drawn.

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3. His suggestion that the Special Contracting Unit be transferred to Personnel is evidence of the fact that the Comptroller's Office does not understand the full scope of the functions of the Special Contracting Officer, in that he is involved with considerable more than the employment of personnel. He also suggests that the functions of the General Support Unit should be performed by the Organization and Methods Service. At no time have we argued that the functions being performed by the General Support Unit were anything other than those which should be appropriately performed by Organization and Methods Service, but that to date O&M has not demonstrated its competence or willingness to attack the problems to which the General Support Unit addresses itself. In paragraph 4 he says that the increased salaries will have to be justified by the Bureau of the Budget. This, I understand, is one of his functions.

4. He comments on the wisdom of the establishment of an additional supergrade. This is an academic question, in that the supergrade was provided for in the original T/O, subject to Classification, i.e., 15/16, and it was determined by Classification that the position properly was a GS-16. Subsequently, action was approved by the Office of the Deputy Director (Administration). The incumbent has ~~already~~ received his promotion. I can not help but feel that the motivation for the critical remarks addressed to this particular Staff is something less than completely observative, and, if nothing else, the remarks are based on insufficient information and knowledge of the functions being performed and the concepts upon which the Staff was established.

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SA/ADD/A:RSW:jeb

1 Att - Memo to DD/A from Comptroller,
dated 14 July 52, sub: "Rev of
T/O of AS(S)"

ADD/A chrono

ADD/A subject

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ORIGINAL DOCUMENT MISSING PAGE(S):

missing 1 attachment